EDGEMONT ELEMENTARY

566 East 3650 North Provo, UT 84601 • (801) 221-9984

Prior Absence Approval Form

Today's Date:_____

Student Name:_____ Student's Teacher:_____

Parent Name:_____ Phone Number:_____

My student will be absent _____ through _____.
date leaving date returning

Reason for the Absence:_____.

Explanation and Plan for Make-up Work:_____

_____

_____

_____

_____

By signing below the parent/student accepts responsibility for getting materials/notes, for completing assignments, and making arrangements for any testing prior to or upon return of absence as required by each teacher. The parent and student realizes that any absence from school may adversely affect the students academic performance (i.e. missed participation points, in-school projects and activities, etc.)

_____ _____
Parent/Guardian Signature Date

FOR OFFICE USE ONLY:

Date Returned:_____

Approved:_____

Denied:_____

Reason Denied:_____

PLEASE RETURN COMPLETED FORM TO ATTENDANCE SECRETARY